



METSIMAHOLO

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
LEKGOTLA LA MOTSE

60, Sasolburg, 1947
(016) 976 0029
(016) 973 2191

Bid No: SCM 10/2012/13

Supply Chain enquiries: 016 973 8742/4

Date: 28 NOVEMBER 2012

Request for formal Written Quotation

Kindly furnish Metsimaholo Municipality with a written quotation for the services as detailed on the below schedule.

SUPPLY AND DELIVERY OF CALENDERS AND DIARIES

Detailed Specification, returnable forms MBD and General Conditions of Contract(GCC) are obtainable from supply chain Management unit finance building, Sasolburg 1947 at R50.00

The quotation must be placed on the letterhead of your business and must be delivered not later than the **04 DECEMBER 2012 before 11H00** in the tender box located at Metsimaholo Local Municipality, Ground floor, Civic Centre, Fichard Street, Sasolburg.

The following requirements will apply:

- **Original valid Tax Clearance Certificate must be attached.**
- **Copy of company registration certificate must be attached.**
- **The bidders Municipal rates and taxes must not be in arrears for more than three months. (Proof must be attached or complete the attached municipal rates and taxes clearance form).**
- **Proof of similar job must be submitted with the confirmation letter from the previous employer.**

This quotation will be evaluated in terms of 80/20 of points system as prescribed in the Preferential Procurement Policy Framework Act 5 of 2000 for this purpose the enclosed forms MBD2, MBD4, MBD6.1, MBD 7.2(**Broad-Based BEE certificate**) *to be submitted for the purpose of points allocation*, MBD 8 and MBD 9 must be scrutinized, completed and submitted together with your quotation.

Failure to comply with the above conditions may invalidate your offer.

S.M Molala
Municipal Manager